

BETWEEN:

[*Plaintiff's full name*]
Plaintiff

and

10

[*Defendant's full name*]
Defendant

APPLICATION FOR A CONSTITUTIONAL OR OTHER WRIT

The plaintiff applies for the relief set out in Part I below on the grounds set out in Part II below

20

Part I: [*The precise orders sought, including any extension of time sought.*]

Part II: [*A concise statement of the grounds of the application.*]

Part III: [*Reasons why the application should not be remitted to another court or, if the plaintiff submits that it should be remitted, identify the court to which it should be remitted.*]

30

Part IV: [*A brief statement of the factual background to the application.*]

Part V: [*A brief statement of the plaintiff's argument in support of the application.*]

Part VI: [*Any reasons why an order for costs should not be made in favour of the defendant in the event that the application is refused.*]

Part VII: [*A list of authorities on which the plaintiff relies, identifying the paragraphs at which the relevant passages appear.*]

40

Part VIII: [*The particular constitutional provisions, statutes and statutory provisions applicable to the questions the subject of the application set out verbatim. If more than one page in length, this Part should be attached as an annexure.*]

Dated

.....(signed).....
[*Name of plaintiff / plaintiff's solicitor*]

50

To: The Defendant
 [*Defendant's address for service*]

[*Firm name/Plaintiff's name*]
[*Address for service*]

Telephone: [*number*]
 Fax: [*number*]
Email: [*email address*]
 Ref: [*contact name*]

TAKE NOTICE: Before taking any step in the proceeding you must, within **14 DAYS** from service of this application enter an appearance in the office of the Registry in which the application is filed, and serve a copy on the plaintiff.

THE PLAINTIFF IS REPRESENTED BY:

[name of firm and address for service, telephone and fax numbers, and email address]

10

OR

THE PLAINTIFF'S ADDRESS FOR SERVICE IS:

[if the plaintiff is self-represented – address for service, telephone and fax numbers, and email address]