



# HIGH COURT OF AUSTRALIA

## How to download an invoice

If you wish to download a copy of an invoice issued for a filing or hearing fee or for an inspection or copying fee, it will be available in the **Payments** area of your DLS Portal.

High Court of Australia

Home

My Requests

My Cases

Profile

**Payments**

Public Search

Terms And Condi...

Welcome George

**Start Cases**

Initiate and submit your case online. Manage all ongoing case submissions.

Start Case

**My Cases**

Quick Search...

Case Number

Proceeding Title

There will be a list of cases and invoices associated with those cases. The list will show both paid and pending invoices. If you have an invoice on which you applied for a fee waiver which was approved, the invoice is deactivated and is removed from this list.

**Payments**

Quick Search...

Refresh

| Invoice Number | Case Number | Proceeding Title | Fee Type                  | Amount  | Created Date | Status          |
|----------------|-------------|------------------|---------------------------|---------|--------------|-----------------|
| HCAINV-12298   |             |                  | Public Access View Req... | \$33.00 | 2025 14:25   | Payment Pending |
| HCAINV-12293   |             |                  | Public Access View Req... | \$33.00 | 2025 13:16   | Paid            |
| HCAINV-01343   |             |                  | Public Access View Req... | \$33.00 | 2025 14:36   | Payment Pending |

To access one of the invoices, click onto the invoice number listed.

This opens the payment screen. You can download copies of paid and pending invoices. At the top of the payment screen are details of the payment:

[←](#) **Payments Details**

**Billing Details**  
George Testing  
Australia

**Case Details**  
Case Number: [REDACTED]  
Case Title: [REDACTED]  
Court Reference: [REDACTED]

**Invoice Details**  
Invoice Number: HCAINV-12298  
Fee Type: Public Access View Request Fee  
Amount Due: **\$33.00**

**Payments**  
Please make payment of the total amount due using your Mastercard or Visa card.

Pending invoices include the credit card payment options:

**Card Payment**  
Card number\*  
Cardholder's name\*  
Expiry date\*  
01 2025  
Card verification code\*  
**PAY NOW**

[Paystub](#) [Download Receipt](#)

Paid invoices allow you to download a copy of the paid invoice by clicking the **Download Receipt** button at the bottom of the screen:

[←](#) **Payments Details**

**Billing Details**  
George Testing  
Australia

**Case Details**  
Case Number: [REDACTED]  
Case Title: [REDACTED]  
Court Reference: [REDACTED]

**Invoice Details**  
Invoice Number: HCAINV-12293  
Fee Type: Public Access View Request Fee  
Amount Due: **\$33.00**

**Payments**  
Amount Paid: \$33.00  
Date Paid: N/A  
Payment Method: Credit Card

[Paystub](#) [Download Receipt](#)

Paid invoices are marked as paid with a red stamp.



## High Court of Australia

Parkes Place  
Parkes ACT 2600

### TAX INVOICE

ABN: 69 445 188 986  
Phone: (02) 6270 6857  
Fax: (02) 6273 3025

[REDACTED]  
[REDACTED]

Invoice date [REDACTED]

Your Reference: HCAINV-12293

| Item/Description  | Qty  | Fee     | GST  | Amount  |
|---|------|---------|------|---------|
| Form 20 - Writ of summons<br>[REDACTED]<br>[REDACTED]<br>[REDACTED] | 1.00 | \$33.00 | 0.00 | \$33.00 |
| <b>Total Amount:</b>  |      |         | 0.00 | \$33.00 |

**PAID**

All court fees are exempt from GST under Division 81, A New Tax System (Goods & Services Tax) Act 1999

Case is not considered filed until full payment is received by the Court

#### How to make Payment

**EFT:** Your payment can be directly deposited into our RBA Bank account

**BSB: 092 009 Account Number: 919 398**

The **Transaction ID** must be quoted in the reference field and email your remittance to [Accounts@hcourt.gov.au](mailto:Accounts@hcourt.gov.au)

Tax invoice becomes receipt on payment via EFT