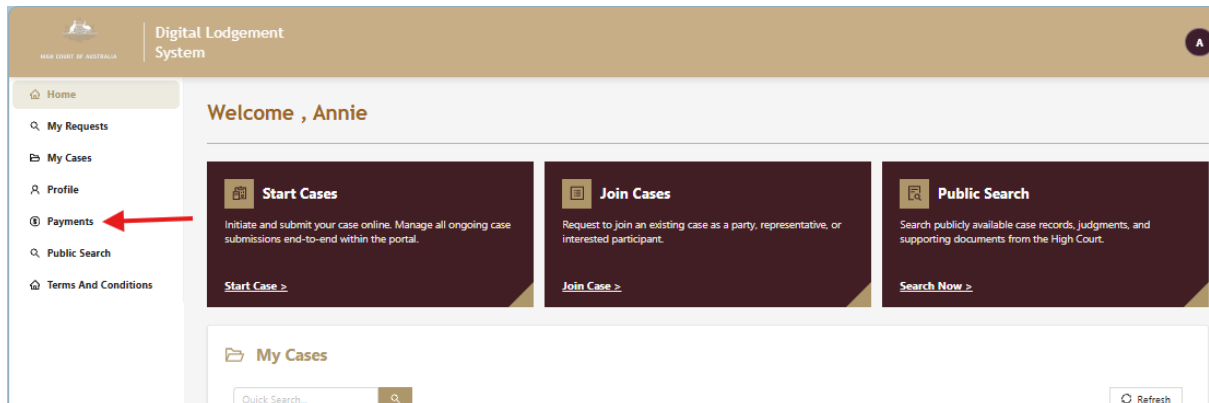




HIGH COURT OF AUSTRALIA

How to download an invoice

If you wish to download a copy of an invoice issued for a filing or hearing fee or for an inspection or copying fee, it will be available in the **Payments** area of your DLS Portal.



There will be a list of cases and invoices associated with those cases. The list will show both paid and pending invoices. If you have an invoice on which you applied for a fee waiver which was approved, the invoice is deactivated and is removed from this list. An individual registration which is associated with a Firm registration will see all invoices for the firm.

Invoice Number	Case Number	Proceeding Title	Fee Type	Amount	Created Date	Status
HCAINV-12298	[REDACTED]	[REDACTED]	Public Access View Req...	\$33.00	[REDACTED] 2025 14:25	Payment Pending
HCAINV-12293	[REDACTED]	[REDACTED]	Public Access View Req...	\$33.00	[REDACTED] 2025 13:16	Paid
HCAINV-01343	[REDACTED]	[REDACTED]	Public Access View Req...	\$33.00	[REDACTED] 2025 14:36	Payment Pending

To access one of the invoices, click onto the invoice number listed.

This opens the payment screen. You can download copies of paid and pending invoices. At the top of the payment screen are details of the payment:

[← Payments Details](#)

Billing Details

George Testing
Australia

Case Details

Case Number: [REDACTED]
Case Title: [REDACTED]
Court Reference: [REDACTED]

Invoice Details

Invoice Number: HCAINV-12298
Fee Type: Public Access View Request Fee
Amount Due: **\$33.00**

Payments

Please make payment of the total amount due using your Mastercard or Visa card.

Pending invoices include the credit card payment options:

Card Payment

Fields marked with an asterisk (*) are required.

Card number* 

Cardholder's name*

Expiry month* Expiry year*

Card verification code* 

[PAY NOW](#) [EFT/OTHER PAYMENT](#) [APPLY FOR FEE EXEMPTION](#)

Paid invoices allow you to download a copy of the paid invoice by clicking the **Download Receipt** button at the bottom of the screen:

[← Payments Details](#)

Billing Details

[REDACTED]

Case Details

Case Number: [REDACTED]
Case Title: [REDACTED]
[REDACTED]
Court Reference: [REDACTED]

Invoice Details

Invoice Number: HCAINV-12857
Fee Type: Form-23, Civil-Fee for Filing by Company
Amount Due: **\$13,025.00**

Payments

Amount Paid: \$13,025.00
Date Paid: 11 July 2026
Payment Method: Credit Card

[Download Receipt](#)

Paid invoices are marked as paid with a red stamp.



High Court of Australia

Parkes Place
Parkes ACT 2600

TAX INVOICE

ABN: 69 445 188 986
Phone: (02) 6270 6857
Fax: (02) 6273 3025

[REDACTED]
[REDACTED]

Invoice date [REDACTED]

Your Reference: HCAINV-12293

Item/Description	Qty	Fee	GST	Amount
Form 20 - Writ of summons [REDACTED] [REDACTED] [REDACTED]	1.00	\$33.00	0.00	\$33.00
Total Amount:			0.00	\$33.00



All court fees are exempt from GST under Division 81, *A New Tax System (Goods & Services Tax) Act 1999*

Case is not considered filed until full payment is received by the Court

How to make Payment

EFT: Your payment can be directly deposited into our RBA Bank account

BSB: 092 009 Account Number: 919 398

The **Transaction ID** must be quoted in the reference field and email your remittance to Accounts@hcourt.gov.au

Tax invoice becomes receipt on payment via EFT